



Office of the
BOARD OF SELECTMEN
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MINUTES
OCTOBER 6, 2015, 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL
272 MAIN STREET, TOWNSEND, MA

I PRELIMINARIES

- 1.1 Chairman called the meeting to order. Roll called showed Carolyn Smart (CS) and Gordon Clark (GC) present.
- 1.2 Chairman's Additions or Deletions: None

II APPOINTMENTS AND HEARINGS

- 2.1 Interviews with firms that provide Police Chief recruitment and assessment centers.
 - 6:00 BadgeQuest, Inc., Robert Pomeroy: Robert Pomeroy (RP) went over the BadgeQuest, Inc. proposal. They will start with job analysis to assess what condition the town is in and properly tailor job description to find candidates to meet the Town's needs. Discussed evaluation process and written exercises. All resumes will go directly to BadgeQuest for preliminary review. Discussed screening committee. Applicants will be narrowed down to 5-6 highly qualified candidates that will be put through the assessment center, as well as assessed on their level of commitment.
 - 7:00 Integrity Testing, LLC, Alfred Donovan and Rick Stanley discussed Integrity Testing's candidate recruitment process. Review town and community to see what talents are needed to compliment the town. Then take preliminary information and create a job description, build questionnaires, and meet with screening committee. Approximately 30 day for applications to be received, go over all qualified candidates with screening committee, and potentially getting qualified group of about 6 candidates to the assessment center.
- CS, GC and AS discussed pros and cons of both firms. Will discuss further at October 13, 2015 meeting.
- 2.2 Vote to post for a Police Chief Screening Committee. CS moved to form a Police Chief Screening Committee as attached. GC seconded. Unanimous.
- 2.4 Review and sign payroll and bills payable warrants. CS moved to review and sign bills payable warrants outside of session. GC seconded. Unanimous.
- 2.3 Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining associated with the request for voluntary recognition of a new collective bargaining unit. CS moved to enter in to Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining associated with the request for voluntary recognition of a new collective bargaining unit and to adjourn from executive session at 7:45PM. GC seconded. GC aye, CS aye.

Note: documents used or referenced during the meeting are available at http://www.townsend.ma.us/Pages/TownsendMA_BOSAagenda/ or in the Selectmen's Office.